

DELTA COUNTY MOSQUITO CONTROL DISTRICT NO. 1
BOARD MEETING
7:00 PM SEPTEMBER 14TH, 2020

KEN LEIB CALLED THE MEETING TO ORDER AT 7:03. BOARD MEMBERS PRESENT WERE PETE JACK MCFERRIN, AND MARK YOUNGWIRTH. TERRY STALCUP, MANAGER AND SUZANN MORGAN, SECRETARY WERE ALSO PRESENT. LESTER WORKMAN AND LARRY MUMMERT WERE EXCUSED ABSENCES.

THE BOARD REVIEWED THE AUGUST 10TH, 2020 MINUTES. STAND APPROVED AS READ.

MARK GAVE THE TREASURERS REPORT: TAX DISTRIBUTION FOR AUGUST WAS \$11,554.31
ACCOUNT BALANCES: FIRST COLO \$211,575.84, COLO TRUST \$558,893.13, AND WELLS FARGO CHECKING \$ 285,458.38.

BUDGET TO DATE WAS GIVEN TO BOARD MEMBERS AND REVIEWED. PROP TAXES RECEIVED ARE \$20,000 BELOW BUDGET AS OF YEAR TO DATE. INTREST RATES ARE DOWN ON COLO TRUST, SO ITS \$9000 BELOW BUDGET. KEN ASKED HOW THIS COMPARED TO LAST YEARS BUDGET. SUZANN WILL BRING A 2 YEAR COMPARISON NEXT BOARD MEETING. ON THIS YEARS BUDGET, INTEREST RATES ARE DOWN, REBATE INCOME NOT EXPECTED. TRUCK SALES OF THE ONES REPLACED COULD BE IN THIS FISCAL YEARS MISCELLANEOUS INCOME. \$3,000 AVAILABLE IN REPAIRS & MAINTENANCE, \$441 AVAILABLE IN SUPPLIES. TERRY STATED THAT THE SAFETY GRANT FROM CSDP&L COULD COVER UP TO 100% OF THE SUPPLIES PURCHASED FOR THE COVID RELATED PPE. JUST NEED TO CLAIM WITH THEM. OFFICE SUPPLIES HAS \$1300 REMAINING IN THE BUDGET. PUBLIC RELATIONS STILL HAS THE \$2500 AVAILABLE. TRAVEL & MEETINGS WILL BE COMING OUT OF THE BUDGET IN DECEMBER. TREASURER FEES ARE IN LINE WITH THE BUDGET. UTILITIES STILL HAVE \$2100 AVAILABLE.

BUDGETS ON HOLD FOR THE TAX LEVIES FROM THE COUNTY ASSESSOR BECAUSE OF COVID UNTIL OCTOBER 13TH.

TERRY GAVE THE MANAGERS REPORT: 8 REQUESTS FOR SERVICE IN AUGUST. HUMAN WEST NILE CASES IN DELTA COUNTY ARE AT 7 CASES. OUR TRAPS ARE TESTING POSITIVE IN THE MOSQUITOS, AT THE MUMMERT TRAP, THE HOSPITAL TRAP, HOG FARM, AND COMMUNITY GARDENS. NO RESULTS ON THE SEPTEMBER TRAPS YET. NO NEW REGISTERED HEMP FIELDS. NEW TRUCKS, ARE INSURED AND TEMPORARY TAGGED, AFTER THE OTHER TWO TRUCKS SELL ON GOVDEALS.COM WE WILL USE THE OLD PLATES ON THE NEW TRUCKS. 2015 DODGE AIR FILTER FOR THE FUEL TANK WAS CLEANED OUT AND PUT BACK IN. PURCHASED A NEW PROPANE TANK FOR THE FORK LIFT. THE BUILDING BID FOR 2021 WAS REVIEWED WITH THE BOARD. PRESENTED TWO DRAWINGS. LUMBER PRICES HAVE GONE UP 200%, SO BIDS WILL BE JUST ESTIMATED FOR 2021 BUDGET PURPOSES ONLY. WILL HAVE TO REBID FOR ACTUAL BID WHEN

READY TO BUILD. ARCHWAY THROUGH THE MIDDLE, DO YOU WANT DOORS ON THE NORTH OR EAST? 49 FT ON EAST SIDE, TRUCK AND TRAILER ARE 39 FT. LONG. TERRY WILL GET SOME BASIC BIDS FOR NEXT MEETING. SDA CONFERENCE ONLINE THIS YEAR, IT WILL BE VIRTUAL. TARGET SOLUTIONS TRAINING FOR 10% REDUCTION ON INSURANCE HAS BEEN DONE FOR THE YEAR. SAFETY GRANT HAS BEEN SUBMITTED ONLINE FOR REIMBURSEMENT OF 50%, BUT COVID RELATED WORK GLOVES, MASKS, SANITIZERS, ETC ARE REIMBURSED AT 100%.

MOSQUITO SEASON IS ENDING AT THE END OF SEPTEMBER, BOARD REVIEWED PAYROLL FOR THE YEAR ESTIMATED TO FISCAL YEAR END, FOR BUDGET PURPOSES. SUZANN WILL ALSO USE A 5% PAYROLL INCREASE FOR THE 2021 BUDGET. THE BOARD WILL MAKE A FINAL DETERMINATION ON PAYROLL AT A LATER DATE TO MATCH JOB DESCRIPTIONS. JOB DESCRIPTIONS ARE BEING UPDATED FOR THE 2021 SEASON, SUZANN AND TERRY ARE WORKING ON THEM. MANAGER, SECRETARY-BOOKKEEPER, FIELD TECH-I, FIELD TECH-II (2-5YR), POSSIBLY FIELD TECH III OR SENIOR TECH, AND LAB TECH. AFTER TERRY AND SUZANN REVIEWS WILL FORWARD ON TO THE BOARD FOR THEIR REVIEW. THESE ARE POSTED FOR EMPLOYEES WITH THE WORKFORCE CENTER DURING THE HIRING PROCESS. MIGHT ALSO NEED AN ASSISTANT MANAGER POSITION DESCRIPTION.

THE BOARD ALSO REVIEWED THE COLORADO MINIMUM WAGE LAW FOR 2021 WHICH WILL ADJUST FOR INFLATION WHICH ROSE AT 2.7% PUTTING MINIMUM WAGE AT \$12.32 PER HOUR FOR 2021. THIS IS ADJUSTABLE EVERY YEAR UNDER THE CURRENT LAW. AT A 5% INCREASE FROM THE 2020 MINIMUM WAGE OF \$12. OUR MINIMUM PAY WOULD BE AT \$12.60.

MOTION BY PETE FOR HOURLY EMPLOYEES TO RECEIVE A 5% BONUS FOR 2020 SEASON PAYABLE AT SEASON ENDING SEPT 30, 2020. SECONDED BY MARK, PASSED 3-0.

WEBSITE: IS STILL BEING DEVELOPED ON THE MINUTES POSTINGS. TERRY ASKED SUZANN TO SEND OVER WHAT IS AVAILABLE FOR POSTING TO THE WEBSITE.

COLORADO SPECIAL DISTRICTS PROPERTY & LIABILITY WORKERS COMP ARE REQUIRING WE HAVE A SPREADSHEET TO DOWNLOAD HAVE CLASSIFICATIONS INCLUDING NAMES, JOB TITLE, CLASS CODE, EMPLOYEMENT STATUS, AND ESTIMATED PAYROLL FOR THE 2021 POLICY DUE BY OCT 16, 2020.

MEMORANDUM ON DEFERAL OF PAYROLL TAX, IF WE DON'T PAY IN IN THE 2020 YEAR, IT STILL HAS TO BE PAID IN 2021. IF AN EMPLOYEE IS NOT WORKING IN 2021 THAT WAS DEFERED IN 2020. WE HAVE NO WAY OF COLLECTING THE DEFERAL AND WOULD BE LIABLE FOR THE AMOUNT THAT IS DEFERED.

MEETING ADJOURNED AT 8:29
RESPECTFULLY SUBMITTED SUZANN MORGAN