

DELTA COUNTY MOSQUITO CONTROL DISTRICT NO. 1
BOARD MEETING
7:00 PM, MAY 10TH, 2021

KEN LEIB CALLED THE MEETING TO ORDER AT 7:00. BOARD MEMBERS PRESENT WERE: LARRY MUMMERT, PETE JACK MCFERRIN, LESTER WORKMAN, AND MARK YOUNGWIRTH. TERRY STALCUP, MANAGER AND SUZANN MORGAN SECRETARY WERE ALSO PRESENT.

THE BOARD REVIEWED THE APRIL 12TH MINUTES; NO COMMENTS, STAND APPROVED

MARK GAVE THE TREASURERS REPORT: TAX DISTRIBUTION FOR APRIL 2021 WAS \$113,427.06. ACCOUNT BALANCES: COLO TRUST PLUS \$559,351.74 AND WELLS FARGO CHECKING BAL AS OF 04/31/21 \$318,556.76.

BUDGET: BUDGET TO DATE COPIES GIVEN TO BOARD MEMBERS

TERRY GAVE THE MANAGERS REPORT: FCC LICENSE: WAS UNDER THE COUNTY ROAD & BRIDGE DEPT, COUNTY HAS SIGNED OFF ON IT. ATV'S: VICKEY FROM CSPD POOL SAYS SHOULD BE ON AUTO POLICY. EMAIL TO SUZANN FROM KIM CHAPMAN P&L UNDERWRITER STATED THAT IT NEEDS TO BE ON INLAND MARINE. WILL FOLLOW UP FURTHER. LARRY ASKED ABOUT SPECIAL MOBILE EQUIPMENT SO CAN BE LICENSED. PARK FOR NOW UNTIL ITS STRAIGHTEND UP. LATERAL OFF THE HARTLAND: ROY NELSON COTTONWOOD STUMPS ROOTS AND SCREEN PLUGGING UP IS CAUSING LEAK FROM DITCH. HEMP REGISTRATIONS: 21 NEW IN THE COUNTY, 6 IN THE DISTRICT THAT HE KNOWS OF. WEBSITE; FULLY PROTECTED CAN USE AGAIN. TWO COMPLAINTS FOR MOSQUITO'S. MOTOR VEHICLE TRAINING FOR MANAGER ON WEDNESDAY. ALL POSITIONS ARE FILLED.

KEN OPENED DISCUSSION ON NEW BUSINESS: CREATE RECORDS RETENTION POLICY: SDA HAS A GENERALIZED FORMAT FOR SPECIAL DISTRICTS RECORDS RETENTION POLICY, NEEDS TO BE CUSTOMIZED FOR OUR DISTRICT. ONCE COMPLETED AND ADOPTED BY RESOLUTION, IT NEEDS TO BE SUBMITTED TO THE STATE ARCHIVIST FOR APPROVAL. SUZANN WILL CONTACT THE MOSQUITO DISTRICTS ATTORNEY AND SEE IF SHE IS INTERESTED AND AVAILABLE TO HELP COMPLETE IT. THE BOARD ALSO ASKED IF WE COULD ALSO HAVE HER REVIEW THE PERSONEL HANDBOOK UPDATES DRUG AND ALCOHOL SECTION THAT TERRY RECOMMENDED, TERRY WILL FORWARD THE UPDATED PERSONEL HANDBOOK FILE TO SUZANN. POLICIES WILL BE OFFICIALY ADOPTED AFTER ATTORNEY REVIEW. WILL ALSO HAVE JOB DESCRIPTIONS REVIEWED BY THE ATTORNEY.

CORRESPONDENCE: STATE AUDITOR LETTER APPROVED EXEMPTION FROM AUDIT APPLICATION, SAFETY AND LOSS PREVENTION GRANT ALLOCATION BALANCE IS \$1008.40
MEETING ADJOURNED AT 7:48 PM, RESPECTFULLY SUBMITTED SUZANN MORGAN